

Privacy notice for parents and carers of pupils from TP Research Champion schools

National Tutoring Programme – Tuition Partners

1 Why are you receiving this privacy notice and who is it for?

Your son/daughter’s school is participating in the National Tutoring Programme – Tuition Partners (the TP programme). Their data is being used for the TP programme evaluation and they may also be receiving tutoring.

This privacy notice sets out how your son/daughter’s personal data, information like their name and date of birth, which can be used to identify them, is collected and used to deliver and evaluate the programme.

You are receiving this privacy notice because your child’s school is a **TP Research Champion school** and your son / daughter is in a year group where tuition is taking place. TP Research Champion schools are providing additional information about children in the whole year group which will help to understand the impact of the programme.

If your son/daughter has been selected to receive tuition, please also read the privacy notice you should have already received, which provides details about the delivery of that tuition (from the school’s selected Tuition Partner) and how your child’s data will be used in the evaluation¹. This privacy notice is for parents of pupils in **TP Research Champion schools** and provides details of additional processing.

2 What is the TP programme?

The TP programme is a government-funded initiative to support schools to address the impact of COVID-19 schools closures on pupils’ learning. Schools are able to access subsidised high-quality tutoring from an approved list of providers, known as Tuition Partners.

The TP programme is:

¹ Generic versions of the Privacy Notices for the tuition delivery are also available to view at <https://www.nfer.ac.uk/for-schools/participate-in-research/evaluation-of-tuition-partners/#:~:text=The%20EEF%20has%20commissioned%20an%20independent%20evaluation%20of,along%20with%20Kantar%20and%20the%20University%20of%20Westminster>



- Funded by the Department for Education (DfE)
- Managed and administered by the Education Endowment Foundation (EEF)
- Implemented in schools by a network of 33 approved organisations, known as Tuition Partners
- Evaluated by a consortium led by the National Foundation for Educational Research (NFER) along with Kantar and the University of Westminster ('the Evaluator').

3 Why are we collecting personal data?

The Department for Education and EEF are interested in learning which types of tutoring are most effective and have commissioned an evaluation. Your son/daughter attends a **TP Research Champion school**, and they are providing information about all children in year groups where tutoring is taking place. This will help the Evaluator investigate the programme's impact on pupil attainment and how this varies by different tutoring approaches, pupil and school characteristics. Some of the children may be receiving tuition and some may not be; data about all children in the whole year group(s) is needed for the evaluation.

The evaluation will also look into the experiences of schools, tutors and pupils in order to improve the delivery of tutoring in the future. Information about your son/daughter will be used to carry out the evaluation.

As the government's full catch-up package is implemented, further research to assess the effectiveness of the National Tutoring Programme, or analyse the effect of COVID-19 restrictions on pupils' attainment and other outcomes may be commissioned. Some of this research will use the data that has been archived (see Section 9 of this privacy notice). To reduce the burden on schools, the DfE and EEF reserve the right to re-use personal data for research deemed compatible with the purposes outlined in this privacy notice.

4 What personal data is being collected?

Your school is a TP Research Champion School, and the following types of information will be collected about your son/daughter **if they are in a year group where tuition is taking place**:

- Data for matching to National Pupil Database (NPD) (see below), including: name, date of birth, UPN, year group, pupil premium eligibility and Free School Meals (FSM) eligibility
- Information about participation in the TP programme (if taking part) including: reasons for programme eligibility, and attendance at tutoring sessions as well as participation in any online home tuition during the lockdown.
- Information about programmes your son/daughter may be taking part in such as Academic Mentors
- Attainment data to measure the effectiveness of tuition: the Evaluator will request permission from the school to access your child's assessment data (if your child's school uses external assessments) from assessments in the autumn or spring and again in the summer. The data will be collected at the end of the summer term.

- If your child is in Year 11, their results from the teacher assessment (to be confirmed once arrangements are outlined by the Department for Education) will be requested by the Evaluator from the NPD where possible or directly from the school.

When matching to the NPD, the following types of information about your son/daughter will be collected:

- Background characteristics such as gender*, ethnicity*, socio-economic status and household proximity to school
- Information on pupil performance / attainment
- Special educational needs*
- School attendance / exclusion
- Whether they are a child in care or a child in need

*considered special category data

5 Who is responsible for deciding how your son/daughter's information is processed for the evaluation?

The DfE, the EEF and the Evaluator are joint data controllers for the evaluation. They decide how and what data will be collected and used.

6 What do we do with the information about your son/daughter?

The data collected from the school, assessment providers and the NPD will be used to deliver and evaluate the TP programme. Data will be analysed with those of other participants in the evaluation and used to write a report. No automated decisions will be taken about your child when using their personal data. No individuals will be identifiable in any data tables or quotes reported.

For the special data we are processing about your child (see section 7), we do not believe this will cause damage or distress. Processing this data will not result in any decisions being made about your son/daughter.

7 What is the legal basis for these activities?

To make the use of your child's data in the evaluation lawful, the Evaluator has identified specific grounds, known as a legal basis, for its processing. The legal basis available depends on the type of organisation so we have listed three below.

EEF, the NFER and Kantar have identified the following legal basis for processing personal data:

GDPR Article 6 (1) (f) which states:



Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

We have carried out a legitimate interest assessment, which demonstrates that the evaluation fulfils the Evaluator's core business purposes (undertaking research, evaluation and information activities). It has broader societal benefits and will contribute to improving the lives of learners by providing evidence about the most effective ways of providing catch-up tuition. The evaluation cannot be done without processing personal data but processing does not override the data subject's interests.

The University of Westminster have identified the following legal basis:

GDPR Article 6 (1) (e) which states:

Public task: the processing is necessary for you to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.

A separate legal basis is identified for processing special data. The legal basis for processing special data for the evaluation of Tuition Partners is:

GDPR Article 9 (2) (j) which states:

Archiving, research and statistics (with a basis in law): processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) based on Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

8 How will your son/daughter's personal data be collected?

Your child's school is a TP Research Champion School and so personal data will be collected directly from the school by the Evaluator. The Evaluator will collect pupil background details, tutoring attendance (if applicable), and assessment data from the school or the school's commercial test provider of pupils receiving tuition and pupils in year groups receiving tuition. The Evaluator will use your son/daughter's UPN to obtain further background information (for example their gender, ethnicity, household proximity to school and whether they are eligible for Free School Meals) from the NPD.

If your son/daughter has been selected to receive tuition, the Tuition Partner will also collect some personal data about your son/daughter directly from their school, including name, date of birth, UPN, if your child is eligible for pupil premium and whether your child has special educational needs. They will also record any attendance at tutoring sessions. The Evaluator will use your son/daughter's UPN to match your child's data into the NPD.

The Evaluator will use short focus groups to gather pupils' views and perceptions of the programme.

9 Who will personal data be shared with?

No individual will be named in any report for this project.

Pupils’ personal data will be shared between the organisations mentioned in this privacy notice. The school will provide their chosen Tuition Partner with information about your child. The Tuition Partner will share your child’s data with the Evaluator.

The Evaluator will be using a secure online portal to collect pupil data electronically. Your child’s full name, date of birth and UPN will be shared with the NPD team to request their background characteristics.

If data collected for the evaluation of the TP programme is to be used in other COVID-19 related research, it will be shared with the research organisations appointed to carry out that research.

Three months after the publication of the evaluation report, pseudonymised² matched data will be added to the EEF archive, which is managed by FFT on behalf of EEF and hosted by the ONS. This will enable the EEF and other research teams to use the pseudonymised data as part of subsequent research through the ONS Approved Researcher Scheme, including analysing long-term outcomes of the TP programme through the NPD. The pseudonymised data may also be linked to other relevant datasets after archiving. Further information about the EEF archive is available from:

<https://educationendowmentfoundation.org.uk/projects-and-evaluation/evaluating-projects/evaluator-resources/archiving-evaluation-data/>

10 How is the security of your son/daughter’s data maintained?

All partners have put in place appropriate measures to prevent pupils’ personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, each organisation involved will limit access to pupil’s personal information to their staff members who have a business need to see it.

Any data shared between the school, the Tuition Partners, EEF, the Evaluator and DfE will be via secure portal.

11 How long will pupils’ personal data be kept?

The Evaluator will securely delete any personal data relating to the evaluation one year after the publication of the final report, currently expected to be December 2021.

² Pseudonymisation is a technique that replaces or removes information (like names or other meaningful identifiers) in a data set that identifies an individual. In this example names and dates of birth are replaced with a reference number.

The Tuition Partner will securely delete any personal data collected for the evaluation alone at the end of the TP programme, when final grants have been paid (expected to be August 2021). The Tuition Partner may keep personal data collected as part of the delivery of their tuition services for longer – this is covered in the privacy notice they provide.

Once data has been archived, it is held in the EEF archive until it is no longer needed for research purposes.

12 Is personal data being transferred outside of the European Economic Areas (EEA)?

No personal data collected by the Evaluator is being transferred outside of the EEA. However if your child's school uses tests provided by Renaissance Learning some personal data will be transferred to the US so that it can be matched to assessment data before being returned to the Evaluator for analysis. The Evaluator will have requested permission from your school to access the relevant assessment data. The transfer is safeguarded by the use of Standard Contractual Clauses.

If your son/daughter is receiving tuition as part of the TP programme, please refer to the privacy notice provided by your TP via your school, which contains information about if and how the Tuition Partner transfers data.

13 What rights do I have over my child's personal data?

Parents can withdraw their child from the programme and/or from their data being processed, until it is added to the EEF archive. The DfE, the EEF, all the Tuition Partners and the Evaluator appreciate schools', staff's, pupils' and parents' support in collecting this data since it is very important for the validity of the results. Should your son/daughter withdraw from the programme or evaluation (i.e. decide not to engage with Tuition Partners or the evaluation), the Evaluator will still use the evaluation data that the school has provided up to that point and link it to NPD unless you indicate otherwise.

Under data protection legislation, you have the right:

- to request access to information that we hold about your son/daughter (subject access request)
- to have your son/daughter's personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of pupil's personal data (for example, permitting its storage but no further processing)
- to object to our processing
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on the pupil



If at any time you wish us to withdraw your child’s data or correct errors in it, please contact TuitionPartners@nfer.ac.uk

If you wish to make a subject access request, restrict or object to processing, please contact our Compliance Officer compliance@nfer.ac.uk.

14 Who can I contact about this project?

Your son/daughter’s school’s chosen Tuition Partner is responsible for the day-to-day delivery of catch-up tuition, if you have any queries about this element of the TP programme, please contact your school.

The EEF and the Evaluator determine the purposes and means of processing personal data for the evaluation of the programme. If you have concerns about the way this evaluation processes personal data, we request that you raise your concern with NFER in the first instance (see the details in Section 13 above). If you remain dissatisfied, you can contact the Information Commissioner’s Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

15 Updates

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.

This privacy notice was updated in April 2021 to clarify section 12.