

Research on the Impact of Covid-19 school closures and support strategies on pupils' learning and social wellbeing in Key Stage 1

Privacy notice for school staff

1 Why are we collecting this data?

The Education Endowment Foundation (EEF) has commissioned the National Foundation for Educational Research (NFER) to undertake research into the impact of Covid-19 related school closures on attainment in key stage one (KS1). It will investigate the impact of school closures on KS1 pupils, looking at pupil attainment, school practices and teachers' perspectives.

This document outlines how school staff's personal data will be collected and processed as part of the project. The research also collects and analyses pupil data – for information about how it is processed see the privacy notice covering pupil data here: [Parent Privacy Notice](#)
The NFER is the data controller for the project.

2 What is the legal basis for processing activities?

The legal basis for processing personal data is covered by GDPR Article 6 (1) (f): Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.

We have carried out a legitimate interest assessment, which demonstrates that the research fulfils one of our core business purposes (undertaking research, evaluation and information activities). The research project has broader societal benefits and will contribute to improving the lives of learners by identifying if any pupil level factors are associated with the degree of impact of the Covid-19 school closures on pupils' attainment and their recovery over the academic year.

Personal data is required for the research and its processing will not cause damage or distress to the data subjects.

3 How will personal data be obtained?

Personal data about school staff will be collected directly from participating schools.

4 What personal data is being collected by this project?

The NFER will collect data (name, job title and contact details) about a nominated named teacher within a participating school so that we can liaise with them about this research. The NFER will conduct interviews and with teachers and ask them to complete online surveys on school practices and teachers' perspectives including information on additional pupil-level support strategies such as small-group work, tutoring and parental engagement.

5 Who will personal data be shared with?

No individual will be named in any report for this project.

For the purposes of research archiving, school-level data will be linked with information about pupils from the National Pupil Database (NPD) and shared with the Department for Education, the EEF's archive manager and in an anonymised form, with the Office for National Statistics and potentially other research teams. Further matching to NPD and other administrative data may take place during subsequent research.

The survey will be managed and run using Questback software. Their privacy policy can be found here: <https://www.questback.com/data-privacy/privacy-policy/>

6 Is personal data being transferred outside of the European Economic Areas (EEA)?

No personal data is stored or transferred outside of the EEA.

7 How long will personal data be retained?

Data collected for the project will be stored securely in the NFER systems until the final report in this research project is published. This is currently expected to be October 2021. NFER will delete all personal data from its systems within one year of publication of this final report.

After three months from the completion of the study, all of the de-identified matched pupil data will be added to the EEF archive. The EEF archive is hosted by the Office for National Statistics (ONS) and managed by the EEF archive manager. This data is archived to allow for further research. At this point, EEF becomes fully responsible for the data (sole data controller) and the NFER are no longer the data controllers. Other research teams may use the de-identified data as part of subsequent research through the ONS Approved Researcher Scheme (1). The Approved Researcher Scheme is used by the ONS to grant secure access to data that cannot be published openly, for statistical research purposes, as permitted by the Statistics and Registration Service Act 2007 (SRSA).

1 <https://www.ons.gov.uk/aboutus/whatwedo/statistics/requestingstatistics/approvedresearcherscheme>

8 How is the security of my data maintained?

The NFER have put in place appropriate measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, each organisation involved will limit access to your personal information to their staff members who have a business need to see it.

9 Can I stop my personal data being used?

A school, teacher or pupil can withdraw from the project and/or from their data being used in the project at any time. Parents will be provided with a parent letter about the project and explaining how their child's data will be collected, used and how they can withdraw from data sharing.

However, the NFER appreciates schools' and participants' support in collecting the data since it is very important for the validity of the results. If your school/you withdraw from the research, unless otherwise instructed, we will use any data we have collected in our analysis. Under certain circumstances, you have the right:

- to request access to information that we hold about you (subject access request)
- to have your personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your personal data (for example, permitting its storage but no further processing)
- to object to our processing
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you.

To exercise these rights, please contact our Compliance Officer, compliance@nfer.ac.uk

10 Who can I contact about this project?

To talk to someone about the day to day management of this research or question about it, please contact Robert Weeks via the following email address:

KS1AttainmentResearch@nfer.ac.uk

If you have a concern about the way this project processes personal data, we request that you raise your concern with us in the first instance (see the details above). Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>

11 Updates

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.