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# Privacy Notice for Enrichment Partnerships Pilot Evaluation – Stakeholders

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## 1 Why are we collecting this data?

The National Foundation for Education Research (NFER) has been commissioned by the Department for Culture, Media, and Sport (DCMS) and the Department for Education (DfE) to conduct the evaluation of the Enrichment Partnerships Pilot (EPP).

The EPP is being delivered by The National Citizen Service Trust (NCST) and The Duke of Edinburgh's Award (DofE). The pilot is taking place in three geographic regions (the North East, the North West, and the East of England) and aims to improve access to enrichment activities for secondary school aged pupils by coordinating local enrichment provision.

The evaluation aims to understand how the pilot was delivered, if the intended outcomes were achieved and to gather learnings for any future delivery. The personal data of stakeholders will be processed in order to carry out the evaluation (e.g. to send surveys out, to invite individuals to take part in interviews).

## 2 Who is this project sponsored and funded by?

This work is being carried out by NFER on behalf of DCMS and DfE. DCMS is the data controller for the evaluation. This means they will make decisions about how and what personal data is collected for this evaluation. However, DCMS will not receive any names, contact details or any other information that might mean they could identify individuals. NFER is the data processor for the evaluation and will process personal data in accordance with the evaluation aims agreed with DCMS.

## 3 What is the legal basis for processing activities?

To process this personal data, our legal reason for collecting or processing this data is:

*Article 6 (1) (e): it is necessary to perform a public task (to carry out a public function or exercise powers set out in law, or to perform a specific task in the public interest that is set out in law).*

NFER is processing your personal data on behalf of DCMS, who are instructing the collection of this data as part of its functioning as a government department.

## 4 How will personal data be obtained?

DofE/NCST will contact all coordinating organisations and invite them to complete an online form to share the names and contact details for the EPP key contact(s) with NFER in their role as evaluator of the EPP.

Once participating organisations have signed up to the pilot, DofE/NCST will share a list of contact details of key stakeholders in the project including those situated within coordinating organisations, schools, and enrichment providers with NFER to support the evaluation activities. These stakeholders are likely to be the lead(s) for the EPP in their organisation.

In some cases, individuals from coordinating organisations, schools and enrichment providers may contact the evaluation team using the publicly available contact details for example [EPP@nfer.ac.uk](mailto:EPP@nfer.ac.uk). In such cases we may use their contact information to share further information about the evaluation unless they ask us not to.

## 5 What personal data is being collected by this project?

For data processing purposes the names and email addresses of key stakeholders will be collected.

## 6 Who will personal data be shared with?

No personal data will be shared with anyone beyond the project team at NFER.

No individuals will be named in any published reports of our research findings.

## 7 Is personal data being transferred outside of the UK??

No personal data is stored or transferred outside of the UK.

## 8 How long will personal data be retained?

NFER will delete any personal data collected as part of the evaluation within one year of publication of the final report. This deletion process is currently planned for April 2026.

## 9 What are my rights with respect to personal data?

DCMS and NFER handle personal data in accordance with the rights given to individuals under the Data Protection Act 2018, and GDPR legislation. If at any time you wish us to withdraw your data or correct errors in it, please contact the project by email at [EPP@nfer.ac.uk](mailto:EPP@nfer.ac.uk).

In certain circumstances, data subjects have the right to restrict or object to processing. They also have the right to make a subject access request to see all the information held about them.

To exercise these rights, you can contact DCMS or NFER using the details below:

DCMS' Data Protection Officer: [dpo@dcms.gov.uk](mailto:dpo@dcms.gov.uk).

NFER's Compliance Officer: [compliance@nfer.ac.uk](mailto:compliance@nfer.ac.uk).

If NFER receives a SAR or other data protection rights request, we will inform DCMS as the data controller. DCMS will then check the identity of the person making the request. DCMS will then contact NFER and ask them to provide the relevant data to enable DCMS to respond to the request.

Please note that requests for access, withdrawal or corrections will not be possible after the data have been anonymised (e.g., when the data from the focus groups is anonymised prior to analysis).

## 10 Who can I contact about this project?

NFER is responsible for the day-to-day management of the evaluation. If you have any queries about the project, please contact the NFER project team by email at [EPP@nfer.ac.uk](mailto:EPP@nfer.ac.uk).

If you have a concern about the way this evaluation processes personal data, we request that you raise your concern with us or DCMS in the first instance (see details above). Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

## 11 Updates

We keep this privacy notice under review to make sure it is up to date and accurate. Any changes will be noted. We recommend that you revisit this information from time to time. The date when this privacy notice was last updated is shown in the footer at the bottom of this document.