



2023 key stage 1 and 2 technical pre-test key dates

Date	Activity
19 to 23 January	NFER informs local authorities and MATs (greater than 5 schools) which of their schools have been selected to participate in technical pre-tests (TPT).
24 January	NFER writes to schools to inform them of selection for a TPT. The letter contains: <ul style="list-style-type: none"> log-in details for the NFER School Portal (password is sent separately) letter from STA confirming statutory nature of trialling.
24 January to 10 February	The school portal opens enabling schools to log-in to the system to: <ul style="list-style-type: none"> access additional information regarding the trialling process confirm receipt of their notification letter provide a school contact name and email address enter dates unsuitable for testing, including school holiday dates give NFER details of the participating year 2 or year 6 class.
25 January to 10 February	School receives email confirmation from school portal which includes: <ul style="list-style-type: none"> confirmation of the participating class and number of pupils request and instructions for school to log in to portal to upload the pupil data. <p><i>The school will also receive an email with a new password.</i></p>
25 January to 24 February	School contact should log on to the school portal to <ul style="list-style-type: none"> provide the requested pupil data for the participating class request enlarged and coloured scripts for pupils.
7 March	NFER sends confirmation of testing date, test administrator name and request to check the selected pupil data. The school should: <ul style="list-style-type: none"> check that the testing date(s) are appropriate check the pupil details are correct note test administrator name (subject to change)

15 to 24 March	<p>Schools can expect test administrators to contact them to discuss:</p> <ul style="list-style-type: none"> • testing arrangements for the day(s) including room layout • role of the school contact in assisting the administration • requirements to keep test materials safe and secure • modifications to tests that have been requested • access arrangements (additional time, test separately, scribes, readers etc.).
<p>Monday 17 to Friday 28 April*</p> <p>*Monday 17 to Friday 21 April for KS2 anchor combinations</p>	<p>The trialling period will involve:</p> <ul style="list-style-type: none"> • the TA or school staff will administer the tests on the testing day(s) as agreed • schools to provide appropriate staff to support the TA during the administration of the tests and access arrangements • the TA will collect feedback on the tests from school staff and where appropriate, the pupils • the tests will be checked and sealed in the school to ensure the security of the tests • the TA will give out personalised certificates and pencils to all children who have participated.

The team at NFER are here to help you at any time.

Telephone: 01753 637136 **(Mon to Fri, 8am to 6pm)**

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KS2 trial email: STCY@nfer.ac.uk