

Pupil Wellbeing and Persistent Absence Privacy Notice for International Experts

1 Why are we collecting this data?

The National Foundation for Educational Research (NFER) has received funding from the Nuffield Foundation to undertake research into the potential relationship between pupil wellbeing and increased persistent absenteeism for secondary school pupils in England.

The research is taking place from April 2025 to December 2027. You are receiving this information because you have been invited to participate in this research as an international expert on school attendance. Your personal data is required to organise interviews and obtain your views on the subject.

This document outlines how personal data will be collected from you and processed for the purposes of this research.

NFER decides how the personal data of international experts will be used and is the data controller.

2 What is the legal basis for processing activities?

To process this personal data, our legal reason for collecting or processing this data is:

6 (1) (f): *Legitimate interests: the processing is necessary for your (or a third party's) legitimate interests unless there is a good reason to protect the individual's personal data which overrides those legitimate interests.*

A legitimate interest assessment has been undertaken. The research fulfils one of NFER's core business purposes (undertaking research, evaluation, and information activities). It has broader societal benefits and will contribute to improving the lives of young people by helping us understand the impact of pupil wellbeing on school attendance. We cannot undertake this research without processing personal data, but NFER will ensure your rights are protected.

3 How will personal data be obtained?

We will use publicly available contact details to approach international experts to participate in this research. We may also obtain contact details of potential participants through recommendations from other international experts. In such cases, we will ask the individual providing the contact details to confirm that they have the person's permission to share their information with us. If an individual agrees to participate, then we will collect the additional information directly from them.

Further information will be collected during online interviews.

4 What personal data is being collected by this project?

The following personal data will be collected from international experts when they agree to take part in evaluation activities:

- Full name, job title, organisation and contact details.
- Information provided during the interview, including professional views, experiences and opinions relevant to the research topic.

5 Who will personal data be shared with?

Microsoft Teams will be used for online interviews. The privacy notice for Microsoft Teams can be found here: <https://docs.microsoft.com/en-us/microsoftteams/teams-privacy> Interview recordings and notes will only be accessible to authorised members of the NFER research team.

With your agreement, your name, role and organisation may be included in reports and publications arising from this research to acknowledge your contribution. We will ask for your explicit permission before sharing this information. If you do not agree to be identified, any information you provide will be anonymised and reported in a way that does not identify you.

6 Is personal data being transferred outside of the UK?

NFER only stores and processes personal data in the UK.

7 How long will personal data be retained?

NFER will delete any personal data collected as part of this research within one year of publication of the final report. This deletion process is currently planned for December 2028.

Interview recordings will be deleted once the notes have been finalised and analysis completed. We anticipate that this will be within six months of the interview taking place.

8 What are my rights with respect to personal data?

NFER handles personal data in accordance with the rights given to individuals under UK data protection legislation. Under certain circumstances data subjects have the right:

- to request access to information that is held about them (a data subject access request)
- to have personal data rectified if it is inaccurate or incomplete

- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict processing of personal data (for example, permitting its storage but no further processing)
- to object to processing
- to data portability
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect.

We may need to request specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights). This helps us ensure that personal information is not disclosed to any person who has no right to receive it.

Please note that requests for access, withdrawal or corrections will not be possible after the data has been analysed).

To exercise these rights, please contact our Compliance Officer (compliance@nfer.ac.uk).

9 Who can I contact about this project?

NFER is responsible for the day-to-day management of the data processing outlined in this privacy notice. If you have any queries about the project, please contact the NFER project team by email at attendance@nfer.ac.uk

If you have any questions about the way NFER processes personal data, please contact the Compliance Officer using the email address provided above, or you can make a complaint as outlined in our Complaints Policy.

After we have responded, if you remain dissatisfied, you have the right to raise a complaint about data protection issues with the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>

If you are in the European Union, NFER's EU data representative is Rickert Rechtsanwaltsgesellschaft mbH. You can contact them to raise queries about the use of your personal data:

Rickert Rechtsanwaltsgesellschaft mbH

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10 Updates

We keep our privacy notice under regular review to make sure it is up to date and accurate; any changes will be recorded. We recommend that you revisit this information from time to time.

The date when this privacy notice was last updated is shown in the footer at the bottom of this document.