

APPLICATION FORM

(All information given in this form is Private and Confidential)

POST APPLIED FOR:	POST NO.
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SURNAME:	TITLE: (Mr/Mrs/Ms/Miss/Dr)
FIRST NAMES:	NATIONALITY:
ADDRESS	TELEPHONE NUMBERS
Email:	Home: Work: Mobile:

EDUCATION AND QUALIFICATIONS

EDUCATION	
<i>Please give details of your secondary and higher education, starting with the most recent (you will be required to provide evidence of higher educational qualifications)</i>	
School/College/University	Subjects/Qualifications/Results

QUALIFICATIONS
<i>Please list any other training, short courses or professional qualifications you have undertaken</i>

EMPLOYMENT HISTORY

CURRENT OR MOST RECENT EMPLOYMENT	
Name and address of employer:	Annual salary: Other payments/benefits: Date started: Date left:
Position held:	
Duties and responsibilities:	
<i>please continue on separate sheet if necessary</i>	

PREVIOUS EMPLOYMENT			
<i>Please list in chronological order starting with your most recent</i>			
From	To	Employer	Outline of duties and responsibilities (If a teaching post, please indicate type of school and age of pupils)
<i>please continue on separate sheet if necessary</i>			

OTHER INFORMATION

Please give details of any experience that you consider relevant to this application
(Please include details of publications if any)

please continue on separate sheet if necessary

Please give your main reasons for applying for the post and indicate how it would fit in with your plans for your career.

Please indicate membership of any professional association(s)

REFERENCES

We shall obtain up to three references for senior or research posts, and two references for administrative or support posts. References will automatically be obtained **unless you request otherwise**. One referee should be your present or most recent employer. Where possible please include an email address for all referees.

1. Name/address/contact number/email address:

2. Name/address/contact number/email address:

3. Name/address/contact number/email address:

Where did you see the Advertisement for the post?

Do you require a work permit?

When would you be free to begin your employment with the Foundation?

Signed:

Date:

Please return the completed form to:
The HR Department
National Foundation for Educational Research
The Mere, Upton Park, Slough, Berkshire SL1 2DQ

Telephone: 01753 637331 Email: HR@nfer.ac.uk Registered Charity No: 313392